

MINUTES

Meeting: South West Wiltshire Area Board
Place: Dinton Village Hall, Bratch Lane, Dinton, SP3 5EB
Date: 29 June 2022
Start Time: 6.30 pm
Finish Time: 9.15 pm

Please direct any enquiries on these minutes to:

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In Attendance:

Wiltshire Councillors

Cllr Bridget Wayman (Vice-Chairman), Cllr Nabil Najjar (Chairman),
Cllr Pauline Church, Cllr Nick Errington and Cllr George Jeans

Wiltshire Council Officers

Karen Linaker (Community Engagement Manager)
Dominic Argar (Assistant Multimedia Officer)
Matt Hitch (Democratic Services Officer)

Total in attendance: 31

<u>Minute No..</u>	<u>Summary of Issues Discussed and Decision</u>
18	<p><u>Election of Chairman</u></p> <p>The Democratic Services Officer sought nominations for the position of Chairman for the forthcoming year. On the nomination of Cllr Wayman seconded by Cllr Church, it was decided,</p> <p>Decision</p> <p>To elect Cllr Nabil Najjar as Chairman for the forthcoming year.</p>
19	<p><u>Election of Vice-Chairman</u></p> <p>On the nomination of the Chairman seconded by Cllr Church, it was decided,</p> <p>Decision</p> <p>To elect Cllr Bridget Wayman as Vice-Chairman for the forthcoming year.</p>
20	<p><u>Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to the meeting of the South West Wiltshire Area Board. He thanked the Area Board for electing him and praised the work of Cllr Wayman for chairing the Area Board over the last year.</p>
21	<p><u>Apologies for Absence</u></p> <p>Apologies for absence were received from:</p> <p>Sandra Harry - Clerk from Tisbury PC</p>
22	<p><u>Declarations of Interest</u></p> <p>Declarations of interest were received from the following:</p> <ul style="list-style-type: none"> • Cllr Najjar noted that in his role as Portfolio Holder for Arts, Heritage and Tourism at Wiltshire Council, meant he led on the Council's engagement with Areas of Outstanding Natural Beauty (AONBs), so he would not vote on La Folia's applications. • Cllr Wayman declared a non-pecuniary interest that she was Chairman of the Chase and Chalke Landscape Partnership Board as well as a member of the Cranborne Chase AONB Partnership Panel. On this basis she decided not to vote on the proposals or participate in the discussions of La Folia's applications.
23	<p><u>Minutes</u></p> <p>Decision</p>

	<p>To approve the minutes of the previous meeting, held on 16 March 2022 as a true and correct record.</p>
24	<p><u>Chairman's Announcements</u></p> <p>The Chairman explained that there was a campaign underway to recruit more taxi drivers in Wiltshire. As well as services to the wider community, regular hours were available through Wiltshire Council to support social care services and people with special educational needs.</p> <p>It was mentioned that free activity camps would be running for eligible children in receipt of free school meals, as part of the FUEL programme. Local children would be able to benefit by attending community camps throughout the summer holidays in Mere and Codford.</p> <p>The Area Board were informed that Wiltshire Council would be running a webinar on 7 July to promote positive conduct. The Chairman noted that Jackie Weaver, famous for a dispute about her authority at Handforth Parish Council, would be featuring at the meeting and encouraged representatives from interested councils to attend.</p>
25	<p><u>Partner and Community Updates</u></p> <p>Written updates were available in the agenda pack from the following partners:</p> <ul style="list-style-type: none"> • Wiltshire Police (pgs. 29 - 35) • Dorset and Wiltshire Fire and Rescue (pgs. 37 - 43) • BaNES, Swindon and Wiltshire Clinical Commissioning Group (pgs. 45 - 47) • Healthwatch Wiltshire (pg. 49) • South West Wiltshire Heath and Wellbeing Group (pgs. 51-53) <p>Verbal updates were also available from the following partners:</p> <p><u>Seeds4Success</u></p> <p>Charity Director Jaki Farrell gave an overview of the projects that they were running in the local area, including a Health and Wellbeing session on Monday nights in Tisbury and drop-in sessions on alternative Thursdays in Wilton. They also ran targeted sessions, such as helping with the FUEL programme over the summer holidays. Another example was a bridging project to help 15–25-year-olds develop their confidence, personal and practical skills to enhance their readiness for work.</p> <p>In response to questions about the provision of services in rural areas of the Area Board, such as Steeple Langford, the director spoke about the importance of transport and building local contacts. She also stressed that young people often wanted to spend time with friends that go to the same school.</p>

Wiltshire Police

Inspector Tina Osbourn from Salisbury Community Police Team highlighted that there had been a spike in the number of reports of non-dwelling burglaries targeting items such as bikes and tools. The Vice-Chairman also noted that there had been a spate of burglaries in Broad Chalke. In response the inspector explained that they had increased their visibility in rural areas. They were also working hard to secure Closure Orders to target addresses responsible for anti-social behaviour. Cllr Church thanked the inspector for the increased patrols in the Wilton area. Cllr Jeans mentioned that additional support from the police would be welcomed in Mere to tackle issues related to traffic congestion. The inspector thanked members for their feedback and said she would pass it on to the relevant officers.

Police and Crime Commissioner (PCC) for Swindon and Wiltshire

PCC Philip Wilkinson provided the Area Board with an update on his crime plan. He reminded attendees that he had undertaken a wide consultation on his plan and hoped it would help to improve the delivery of services and better align the police's priorities to those of residents. He then went on to provide further information about the reforms that he had brought into place including:

- Taking a more proactive stance on anti-social behaviour.
- Implementing supervisor training to improve standards and address concerns about police culture.
- Purchasing three mobile speed cameras and restructuring community speed watch teams to better collate data and identify hotspots.
- An intensification of efforts against drug dealers.

Alluding to a recent inspection, the PCC stated that he expected that Wiltshire Police would be shown to require improvement. However, he reassured the Area Board that the chief constable and he had identified a number of reforms and that 50 percent had already been implemented to improve performance.

During the discussion points included:

- A recruitment effort launched in April was hugely oversubscribed. The possibility of implementing a fast-track scheme for people with military service was being investigated.
- Wiltshire was planning to bid for additional funding from the Home Office, including for the Safer Streets project.
- The PCC was looking at the possibility of developing a major police hub based in the south of the county and was looking at a potential four-acre site near High Post on the A345.
- Mobile police stations were being introduced to improve visibility in areas without a permanent station.
- Extra funding was being allocated to help tackle sexual violence including

	<p>employing more counsellors.</p> <p><u>Dorset and Wiltshire Fire and Rescue</u></p> <p>Station Manager Nic Courtice explained that he was new to the role but looked forward to working in the local area. He reported that the recruitment of on-call staff was an issue for the force, but that efforts were being made to improve the situation. The station manager also stressed the importance of safety around BBQs and swimming during the summer.</p> <p><u>South West Wiltshire Health and Wellbeing Group</u></p> <p>Cllr Errington reported that their meeting held on 6 June had been well attended and included representation from Tisbury Memory Group. A wide range of topics had been discussed including support for Ukrainian refugees, the cost of living, food banks, hidden deprivation and dementia support. He mentioned that a silent disco for people with dementia would be held at the Nadder Centre the following evening and that the group had expressed support for the older and vulnerable people's grants to be considered by the Area Board.</p>
26	<p><u>Area Board Changes</u></p> <p>The Community Engagement Manager (CEM) explained that Wiltshire Council had undertaken a review of Area Boards to build upon the great work that they had been doing since 2009. Area Boards would review their priorities to focus on areas where they could have the greatest impact. Changes to the grant system had come into effect from 16 May to ensure greater consistency between Area Boards. Key changes included:</p> <ul style="list-style-type: none"> • Grant applications would need to be received four weeks before an Area Board. • Parish and town councils would only be able to apply for revenue grants from the Older and Vulnerable People's budget and Youth budget. • The maximum amount an applicant could apply for without the requirement for match funding was now £500. • The Area Board would be able to refer an application to a new Grant Assessment Panel where the applicant is: <ul style="list-style-type: none"> ➤ Requesting over £5,000. ➤ Not from a voluntary or community sector organisation. ➤ Applying to more than three Area Boards. <p>Full details are included in the PowerPoint presentation attached to this agenda.</p>
27	<p><u>Community Area Work Plan and Priorities</u></p> <p>The CEM summarised the progress that the Area Board had made towards its priority goals for 2021/22, including:</p>

	<ul style="list-style-type: none"> • Investing heavily in youth services through Seeds4Success and projects such as the Barford St Martin play area. • Helping to ensure representation for local children on Wiltshire’s Youth Council despite the lack of a secondary school in the area. • Supporting the Nadder Centre’s activity programme. • Supporting events for older people such as Tisbury Memory Garden. • Investing in Tisbury Bowls Club, recently reopened by tv presenter James May. <p>She explained that the Area Board’s priorities would be informed by daily conversations with residents as well as the joint strategic needs assessment. She then invited members to decide on their priorities for the forthcoming year and appoint lead members to their priority areas.</p> <p>During the discussion Cllrs Wayman and Errington confirmed that they were happy to continue to lead the Health and Wellbeing and Community Safety groups respectively. The Chairman suggested including a reference to support the Cranborne Chase AONB to the Area Board’s environmental priority.</p> <p>Decision</p> <ol style="list-style-type: none"> 1) To note the progress made towards the Area Board’s priorities for 2021/22. 2) To appoint lead members to the Area Board’s priority Areas as follows: <ul style="list-style-type: none"> • Youth engagement and positive activity opportunities – Cllr Bridget Wayman. • Health & Wellbeing – Cllr Nick Errington. • Addressing climate change and supporting Cranborne Chase AONB – Cllr Nabil Najjar. • Supporting the economy – Cllr Pauline Church and Cllr George Jeans. • Community Safety – Cllr Bridget Wayman. 3) To re-appoint the following working groups to help deliver the Area Board’s priorities: <ul style="list-style-type: none"> • Health and Wellbeing Group • Community Safety Group
28	<p><u>Appointments to Outside Bodies and Working Groups</u></p> <p>The Area Board was invited to make appointments to and approve the terms of reference for the working groups not included in the priority list identified under the previous item. The Area Board was also asked to note the terms of reference of the new LHFIG.</p> <p>During the discussion, it was noted that the Area Board did not have any outside</p>

	<p>bodies. Cllr Wayman and Cllr Errington confirmed that they were both happy to carry on in their respective roles as the lead members for the LHFIG and Nadder centre Steering Group respectively.</p> <p>Decision</p> <p>1) To appoint and reconstitute the following working groups:</p> <ul style="list-style-type: none"> • The Local Highways and Footway Improvement Group (LHFIG) – with Cllr Bridget Wayman as lead member. • The Nadder Centre Steering Group – with Cllr Nick Errington as lead member <p>2) To note the terms of reference of the LHFIG as listed on page 75 of the agenda pack.</p> <p>3) To adopt the terms of reference of the Nadder Centre Steering Group as on page 80 of the agenda pack.</p>
29	<p><u>Our Wilton Project</u></p> <p>Matthew Bell, CEO of Entrain Space, explained that they helped ex-military personnel transition into civilian life. They provided 44 self-contained flats in Wilton offering affordable accommodation to veterans. A planning application was also in place to build an innovation hub. The focus was on a preventative model with different agencies working together to provide joined up services in a single location. The programme helped veterans to gain work whilst also supporting them with a range of issues, from debt to mental health issues. The CEO noted that there were around 30,000 service military personnel in Wiltshire and 60,000 veterans.</p> <p>A veteran helped by the scheme and now working for Entrain Space then shared his experiences, explaining how the scheme had heled him with PTSD and addiction issues to the point where he was now back in employment.</p> <p>Members congratulated the veteran on his new job and thanked him for sharing his experiences. Cllr Church stated that she was proud to have the scheme in Wilton providing support to people who had served the country. Members then offered to act as a conduit between the project and the council.</p>
30	<p><u>Energy Efficiency in Privately Rented Homes in South West Wiltshire: Opportunities to Identify and Enforce on Properties with Poor Energy Efficiency</u></p> <p>The CEM introduced a report written by housing officers at Wiltshire Council about energy efficiency of homes in the private rented sector. She explained that South West Wiltshire had the worst performing housing stock in the county in terms of energy efficiency due to a number of factors, including the proportion of older stone built properties and lack of gas main connection in certain areas. She mentioned that local authorities are required to enforce the requirement for non-exempt properties to have an Energy Performance Certificate (EPC) rating</p>

	<p>of F or G.</p> <p>In response to concerns about whether strict enforcement measures would create additional pressures on landlords and tenants, leading to fewer houses being made available in the private rented sector, the CEM highlighted that further details could be found in the report. The aim of the report was to balance the concerns of landlords with the need to ensure good quality accommodation for tenants.</p> <p>Members spoke about the need to empower good landlords whilst also ensuring quality accommodation for tenants. It was important to ensure that action was taken to enforce minimum standards but that it needed to be done in a way that engaged with all parties and was not heavy handed.</p>
31	<p><u>Nadder Centre</u></p> <p>Cllr Errington reported that the steering group was due to meet in a couple of weeks and highlighted some of the forthcoming events at the centre, including a youth event on 29 July and local history event on 30 September. He also explained that extended conversations had taken place about the viability of reopening the café at the centre as well as work on the planned soft play area.</p>
32	<p><u>Community Safety Group</u></p> <p>Cllr Wayman noted that the group had held their last meeting just prior to the inaugural meeting of the LHFG, so speeding was raised as a prominent issue. She noted that the PCC had provided the group with an update on the purchase of mobile speed cameras and additional officers to support their use. The PCC had also explained that Cllr John Derryman, from South Newton Parish Council, had been appointed to collate data from community speed watch teams and identify hotspots.</p>
33	<p><u>Local Highway and Footway Improvement Group</u></p> <p>Cllr Wayman reminded the Area Board about the new terms of reference for the LHFIG and spoke about the importance of parish councils attending the meetings to discuss projects.</p> <p>Decision</p> <p>To approve the recommendations of the LHFIG from their meeting of 8 June 2022.</p> <ul style="list-style-type: none"> • 4b - £13,885.50 - Stops Hill traffic calming (Hindon) • 5n - £13,695 – Low Lane footpath (Broad Chalke) • 6d - £1,875 – disabled parking bay (Tisbury) • 6f - £937.50 – dropped kerb (Zeals) • 6g - £1,237.50 – B3092/Coombe Barn Lane (Kilmington) • 6h - £1,342.50 – rights of way (Kilmington)

	<p>• 6i - £2,086.50 – bus stop (Hindon)</p>
<p>34</p>	<p><u>Area Board Funding</u></p> <p>The Area Board considered the funding applications as detailed in the agenda pack. Applicants were invited to speak in support of their projects and to answer questions that arose.</p> <p>Community Area Grants</p> <div style="border: 1px solid black; padding: 5px; margin: 10px 0;"> <p><u>Alabare Christian Care and Support requesting £500 towards Barford Development Centre pottery equipment</u></p> <p>Nicky Cushing spoke in favour of their application explaining that they supported adults with learning disabilities as well as those suffering from social isolation. The CEM confirmed that up to £500 in match funding could be awarded under grant criteria given the total project cost was under £1,000.</p> <p>Decision</p> <p>To award Alabare Christian Care and Support £500 towards Barford Development Centre pottery equipment.</p> <p>Reason</p> <p>The application met grant criteria for 2022/23.</p> </div> <div style="border: 1px solid black; padding: 5px; margin: 10px 0;"> <p><u>Steeple Langford Allotments requesting £500 towards allotment improvements</u></p> <p>Dawn Watson spoke in favour of the application, explaining that they needed a rotavator and other equipment to expand the amount of cultivated land. The allotments supported three villages and would provide a local food source. Members welcomed the scheme and suggested that the rotavator could be shared with other local allotments. At the conclusion of discussion, and on the motion of Cllr Wayman, it was,</p> <p>Decision</p> <p>To award Steeple Langford Allotments £500 towards allotment improvements.</p> <p>Reason</p> <p>The application met grant criteria for 2022/23.</p> </div>

Older and Vulnerable People Grants (formally known as Health and Wellbeing Grants)

Salisbury Methodist Church requesting £960 towards a community hub for Ukraine

Jane Ebel explained that they had around 190 Ukrainian refugees registered at the hub and that they were provided with English language lessons, as well as employment and schooling advice. She noted that they worked with refugees in several towns and villages and that the hub had a great social benefit. At the conclusion of discussion, and on the motion of Cllr Errington, seconded by Cllr Jeans, it was,

Decision

To award Salisbury Methodist Church £960 towards a community hub for Ukraine.

Reason

The application met grant criteria for 2022/23.

Silver Salisbury requesting £700 towards Wilton and Surrounding Villages Silver Sunday Programme 2022

Irene Kohler from Silver Salisbury spoke in favour of their application, noting that they had developed wide links in Wilton. They were an independent registered charity and aimed to alleviate loneliness in older people by providing them with a range of activities. Members welcomed the scheme and asked whether there were plans for further westward expansion. The representative explained that there had been interest from Amesbury and Downton but it was unlikely to expand further without additional funding. At the conclusion of discussion, and on the motion of Cllr Church, seconded by Cllr Wayman, it was,

Decision

To award Silver Salisbury £700 towards Wilton and Surrounding Villages Silver Sunday Programme 2022.

Reason

The application met grant criteria for 2022/23.

La Folia requesting £2,500 towards Voices in the Landscape

Cesca Eaton spoke in favour of La Folia's application, done in collaboration with the Chase and Chalke Landscape Partnership Scheme. She explained that the scheme would enable participants to engage with the landscape through song. The project would help older people suffering from social isolation. Members welcomed the concept, although did raise concerns about granting the full amount given the funding remaining in the Older and Vulnerable People's budget. At the conclusion of discussion, and on the motion of Cllr Errington, seconded by Cllr Jeans, it was,

Decision

To award La Folia £1,250 towards their Voices in the Landscape project.

Reason

The application met grant criteria for 2022/23. There was limited funding available in the Older and Vulnerable People's budget.

Having declared non-pecuniary interests Cllr Najjar and Cllr Wayman abstained and did not participate in the discussion.

Youth Grants

Salisbury Methodist Church requesting £4,995 towards a month-long summer school for Ukrainian teenage refugees

Julian Lewis spoke in favour of their application noting that it would be an international programme providing three hours of English lessons to children from Mondays to Fridays. Running partly during the summer holidays, the programme would allow the children to improve their language skills before returning to school in September.

Members welcomed the scheme but sought further reassurance about the cost of the scheme given that the overall budget was £25,855 and it was expected to benefit 20 children. The representative explained that the training would be provided by a non-profit company at St Martin's Church. They were also asked about whether the costs of DBS checks had already been covered.

Queries were raised about why the scheme was starting on 4 July when children would still be at school. The representative noted that international students often had their summer holidays earlier in the year, so the timing would enable participation by those

	<p>students.</p> <p>Members were keen to support the scheme but had reservations about the level of information available about the costings, so discussed the possibility of supporting the full amount subject to certain conditions. They then discussed supporting a lower amount given the limited information about the costings. At the conclusion of discussion, and on the motion of Cllr Jeans, it was,</p> <p>Decision</p> <p>To award Salisbury Methodist Church £2,500 towards a month-long summer school for Ukrainian teenage refugees.</p> <p>Reason</p> <p>The application met grant criteria for 2022/23.</p> <hr/> <p><u>La Folia requesting £2,500 towards Voices in the Landscape</u></p> <p>Cesca Eaton spoke in favour of the application, explaining that La Folia were keen to engage young people in their workshops, including those with additional needs and refugees. She also noted that they would speak to Seeds4Success to work closely with them to engage children with nature. At the conclusion of discussion, and on the motion of Cllr Church, it was,</p> <p>Decision</p> <p>To award La Folia £1,250 towards their Voices in the Landscape project.</p> <p>Reason</p> <p>The application met grant criteria for 2022/23. There was limited funding available in the Youth budget.</p> <p>Having declared non-pecuniary interests Cllr Najjar and Cllr Wayman abstained and did not participate in the discussion.</p>	
35	<p><u>Close</u></p> <p>The date of the next meeting was confirmed as Wednesday 14 September at 6:30pm.</p>	